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**LEGAL ASSOCIATE APPLICATION FORM**

| **Section One : Personal Details** | | | |
| --- | --- | --- | --- |
| Title | First name | | Surname |
| Address | | | |
| Telephone Number | | | |
| Mobile Number | | | |
| Email address | | | |
| Current employment situation | | | |
| When are you available to start at Richmond Chambers? | | | |
| Are there any restrictions on your ability to work in the UK?  If you do not have a permanent, unrestricted right to work in the UK, you should answer “yes” to this question. | |  | |
| Where did you see this vacancy advertised? | |  | |

| **Section Two : Intellectual Qualities / Academic ability** | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Please give details of your AS Levels, A Levels or equivalent (e.g. International Baccalaureate): | | | | | | | | | | |
| Qualification | Subject | | Grade | | | Date | | | | Institution |
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| Please give details of your first degree | | | | | | | | | | |
| Subject | | Final Grade | | | Dates  (and full/part time) | | | | Institution | |
|  | |  | | |  | | | |  | |
| Please give details of your Common Professional Exam (CPE) / Graduate Diploma in Law (GDL) | | | | | | | | | | |
| Subject | | Final Grade | | | Date  (and full/part time) | | | Institution | | |
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| Please give details of your Bar Professional Training Course | | | | | | | | | | |
| Subject | | Final Grade | | | Date  (and full/part time) | | | Institution | | |
|  | |  | | |  | | |  | | |
| Please give details of any further degrees and/or other academic qualifications (other than CPE and BPTC) | | | | | | | | | | |
| Qualification | Subject | | Grade | | | Date | | | | Institution |
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| Please give details of any major scholarships or prizes | | | | | | | | | | |
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| **Section Three : Immigration law Experience**  Please detail below any periods during which you have been employed or worked in the field of immigration law. Please include work experience and mini-pupillages, if they have been in the field of immigration law. | | | |
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| Employer | Job title | Dates (from and to) / Duration | Brief description of role |
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| **Section Four: Other Work Experience**  Please detail your employment and work experience history, insofar as it is not already described in section three above. | | | |
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| Employer | Job title | Dates (from and to) / Duration | Brief description of role |
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| **Section Five : General Suitability** | | | | | | | | | | |
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| Please explain, in no more than 150 words, why you want to join Richmond Chambers LLP.    Word Count : | | | | | | | | | | |
| In no more than 150 words, please give 2 examples of when you have worked well in a team in a challenging environment.    Word count : | | | | | | | | | | |
| In no more than 150 words, please tell us anything else about yourself that you believe demonstrates that you meet our selection criteria.    Word count : | | | | | | | | | | |
| **Please give details of any other languages spoken and the level of fluency** | | | | | | | | | | |
| Language | | | | Level of speaking | | | Level of writing | | | |
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***Thank you!***

**Please now complete the equality monitoring form and submit both forms by email to nancy.holland@richmondchambers.com**